

**Wethersfield Evangelical Free Church
Congregational Business Meeting Minutes
07/19/18**

1.) Call To Order

A quorum of (36) was achieved; Chairman Steve Keller called the meeting to order at 7:03.

2.) Devotional and Prayer

Steve Keller provided a devotional from Genesis 1:31. God's creation is not only beautiful, but fully functional. The beauty of His creation is truly awesome; a perfect place to enjoy. Steve Keller opened in prayer.

3.) Minutes of April 19, 2018 Congregational Business Meeting. Minutes of April 19, 2018 were presented.

Motion to approve the minutes of April 19, 2018; seconded. Motion approved without amendment.

4.) Financial Secretary Report - Esther McNany

Esther McNancy presented the financial report. In comparison to last year, the General Fund giving was behind last year \$23,000; while giving to the Missions Fund was \$17,000 greater than last year.

5.) General Fund Expenditures Report - Don Jensen

Don Jensen presented that General Fund report on behalf of Skip Hardy. Don noted that income was within .06% (\$5,782.00) of estimated budgetary expense. This is not only reflective of spending less than budget, but also points to the work of the Finance Committee accurately projecting costs for this past year's budget.

6.) Missions Treasurer Report - Don Jensen

Don Jensen presented the Missions Fund Budget on behalf of Dave Gough. Don noted that all missionary support has been distributed 100%.

Michael Schuberth prayed for the continued financial health of the church and for the many blessing of financial stability.

7. Executive Board Recommendations

a) General Fund Budget:

Motion: The Executive Board recommends approval of the 2018-2019 General Fund Budget of \$779,666.00. *Motion to approve the 2018-2019 General Fund Budget of 779,666.00; seconded.*

Discussion: Steve Keller noted that the agenda provided a General Fund budget total of \$779,660 which was incorrect. The correct General Fund total should have be \$797,660. *Motion to amend the 2018-2019 General Fund Budget total as \$797,666.00; motion seconded.*

Don Jensen noted the overall General Fund budget is a 3.33% over the FY17-18 General Fund budget.

A written ballot vote for the proposed 2018-2019 General Fund of \$797,660 was taken; Motion was unanimously approved.

b) Missions Fund Budget:

Motion: The Executive Board recommends approval of the 2018-2019 Missions Fund Budget of \$176,000.00. *Motion to approve the 2018-2019 Missions Fund Budget of 176,000.00; seconded.*

Don Jensen noted that proposed changes in specific missionary support are based on need.–Don Jensen also noted that the overall Missions Fund budget is a 2.33% over the FY17-18 Missions Fund budget.

Motion for the 2018-2019 Missions Fund Budget was approved by consensus vote via written ballot.

8) Nominating Committee Items:

Jack Jensen presented the recommendations of the Nominating Committee.

- Jen Mahr - Missions Committee
- Michael Schuberth - Missions Committee
- Shelagh Schuberth - PreSchool Committee
- Sharan Crabtree - Director of Children's Ministries

Jack Jensen noted that there are still needs to for Trustee and Auditor positions.

The Executive Board recommends the approval of the individuals for positions in the church. Motion of Nominating Committee was approved by consensus via written ballot vote.

9) Executive Board Informational Items:

a) Attitudes and Opinions Survey Update - Pastor Conserva

Pastor Conserva presented on the attitudes and opinions survey. He thanked the congregation for their participation in completing the survey. Pastor Conserva thanked Janice Kookan and Alison Gormley for their role in the survey development and analysis. Pastor Conserva noted that overall response rate show that congregation is extremely engaged.

The survey response rate was 46%; almost half of the congregation responded. Demographic information show that the largest response rate was in the age group 41-50. Women were more represented more in all age categories. Christian background of greater than 5 years was the highest at roughly 35% of respondents.

Pastor Conserva noted that responses to each of the survey category groups (Community Groups, Worship, Communication, Serving, & Congregational Meetings) will be analyzed and the findings presented to Executive Board for recommendations of the findings. The Executive Board will take action on the recommendations from the Survey Committee.

Discussion: How will results be shared with he congregation? Various communications tools (Pulse, blogs, etc.) will be used.

b) Church Security Report - Pastor Conserva JWB Consulting has provided a security assessment to church leadership after attending various church services, meetings and routine functions. The consulting firm has presented recommendations to the Executive Board with the various priorities to upgrade security and mitigate vulnerabilities. Many recommendations can easily be made, but several items would be difficult and costly due to building structure.

Pastor Conserva noted that a Security Committee (Rich Medina, Robert Roberge, Pastor Conserva, Michael O'Leary, and Don Crabtree) has been established. The committee is looking at recommendations of JWB Consult-

ing in order to make changes to the physical plant (i.e., interior locks on classrooms, lock on steeple hatch, etc.); process procedural changes for staff; recommend policies to handle emergent conditions; and to recommend training of staff in their role of emergencies.

c) Update on Phase 1 Expansion Project - Steve Keller

Steve Keller presented the Capital Projects Update - Phase 1 is now complete. Steve Keller noted that Gerry Gingras is now focusing attention on Phase II.

d) Annual Reports:

Annual reports available in the church offices.

e) Other informational items

Fall service worship serve schedule will be returning to three services on September 9th. The third service will be returning to an 11AM start time, not 11:10.

The combined church service at the Wethersfield Cove is scheduled for September 2nd.

There will be a Baptismal service this coming Sunday, July 22nd.

The Executive Board extends gratitude to Ray Damber and Michael Kooker, who have prepared the Internal Auditors Report, which has been accepted by the Executive Board.

Motion was made to destroy the written ballots; seconded. Motion approved.

Motion to adjourn the July Business Meeting; seconded. Motion approved.

Pastor Solberg closed the meeting in prayer.

Official Church membership as of 7/1/18 = 360
Quorum = 36 members.

Next Business Meeting – October 18, 2018

Respectfully submitted,

David (Ned) Cornwall

David Cornwall, Church Clerk